Medicaid *Transportation Reporting* Process

Student has specialized transportation in IEP

LEGEND

LEA

Greenbush

Who is the Transportation Clerk?
Who is the Medicaid Clerk?
Who Submits the Report to PCG?

Transportation Clerk

Notify Medicaid Clerk of students with specialized transportation

In Service Portal

Add students to caseload
Enter student transportation logs

Pull Transportation Summary

Periodically review report to determine all students are showing

In November, pull report in preparation for December reporting

Medicaid Clerk

Give Greenbush Medicaid the names of students with specialized

Periodically run *Student Extract* and review with transportation clerk to confirm all students are transportation flagged

Periodically run the *Performance Report* to confirm all providers are logging on transportation students

PCG Reporter
Review report with Transportation Clerk and/or Medicaid Clerk

Greenbush provides support to clerks as they pull *Transportation Summary* for reporting

Greenbush flags the student as transportation eligible

Scenarios that will cause under-reporting:

- Greenbush has not been notified to flag a student
- Providers not logging related services
- Providers logging related services under the wrong district in the coop