

Performance Report

A quick "at-a-glance" display that shows how many service logs have been completed and the month they were completed.

QUICKLY IDENTIFY PROVIDERS WHO ARE BEHIND WITH THEIR ENTRIES OR THOSE WHO ARE CONSISTENTLY HIGH PERFORMERS

How to read the report:

1. **Students In Caseload:** This is the total number of students in the caseload for that month. NOTE, for July-October 2013 the caseload count will be the same. Going forward it will change with each month.
2. **Students eligible** per the user's caseload.
3. **Students logged:** this is a count of students who had services recorded in a particular month. If a manager knows that a provider should be recording on at least 8 Medicaid students and only 2 were recorded then the administrator is cued to follow-up with that provider.
4. **Monthly Log Count:** This tracks the number of service logs entered for students of that

Performance Report

District: Service: School Year:

Provider Last Name: Provider First Name: Supervisor Last Name: Supervisor First Name:

District	Provider Last Name	Provider First Name	Supervisor Last Name	Supervisor First Name	Service	Jul	Aug	Sep	Oct	Nov	Dec
Boscobel Area School District	Mouse	Mickie			Speech & Language w/ CCC	39	39	39	39	39	0
					Students in Caseload	39	39	39	39	39	0
					Students Eligible	8	8	8	8	8	0
					Students Logged	2	3	2	2	0	0
					Monthly Log Count	10	31	20	10	0	0
					Total Logs Entered	5	20	41	17	2	0

particular month.

5. **Total Logs Entered:** This row is an indicator of when the user is logging services. For example, in the month of July Mickie only entered 5 logs. In August, he entered 20 logs.

Consistency is really what is desired. Looking at Cota Cota, for the month of November there are 11 logs all entered within the proper month which is good. Unfortunately, very few services are recorded in previous months. When this row goes up and down like a rollercoaster, then this is a provider to pay attention to and deliver friendly reminders for more consistency.

Provider First Name	Supervisor Last Name	Supervisor First Name	Service	Jul	Aug	Sep	Oct	Nov
COTA			Certified Occupational Therapy Assistant	12	12	12	12	12
			Students in Caseload	12	12	12	12	12
			Students Eligible	2	2	2	2	2
			Students Logged	0	0	0	0	11
			Monthly Log Count	0	0	0	0	11
			Total Logs Entered	0	1	1	0	11

Drill Downs: (Limited to district administrators and higher level user roles)

Take a look at the underlined numbers. These are links to drops downs with more details. *Take note of the export links to PDF and Excel in the top left above the Grid.*

District		Service		School Year							
Transylvania		Speech & Language w/ CCC		2013-14							
Provider Last Name		Provider First Name		Supervisor Last Name							
mou		mic		[Enter supervisor's last name here]							
				Supervisor First Name							
				[Enter supervisor's first name here]							
Run											
District	Provider Last Name	Provider First Name	Supervisor Last Name	Supervisor First Name	Services	Jul	Aug	Sep	Oct	No	
Transylvania	Mouse	Mickey			Speech & Language w/ CCC	Students in Caseload	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>
						Students Eligible	6	6	6	6	6
						Students Logged	1	2	2	2	1
						Monthly Log Count	8	22	20	13	1
						Total Logs Entered	5	12	32	17	6

The student detail (the first three lines) all appear in one drill down. This will include detail on the total number of students on the caseload that month, the number of students who are Medicaid Eligible (ME) and the count of services recorded for those students. The ME students appear in **BOLD BLACK** whereas non-Medicaid students are in normal font. For example, the chart below shows that Ashleigh Adrainse had one service for the month of November and a total of four services

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Monthly Performance - Caseload Students, Eligible Students and Logs Entered For Students						
Provider: Mickey Mouse						
Month: November						
Student Last Name	Student First Name	Student Birthdate	Caseload Student	# of Logs by Service Date	# of Logs by Month Entered	
ADRIANSE	Ashleigh	1/1/2000	Yes	1	4	
Aguilon	NICOLE	1/1/2000	Yes	0	2	
ALBERTS	NATALIE	1/1/2001	Yes	0	0	
ALLEN	ANDREA	1/1/2000	Yes	0	0	

entered (this includes services entered for other months).

The drill downs for the **SERVICES** are specific to what was entered for a specific month (Monthly Log Count) or Total service logs recorded irrespective of the month (Total Logs Entered). Below is a sample of Mickey Mouse's Monthly Log Count for October. Please note links to Excel and PDF appear here as well.

Monthly Performance - Logs With A Service Date During This Month
 Provider: Mickie Mouse
 Month: October

First Name	Last Name	Birthdate	Service Date	Date Entered	Service	Service Type	Start Time	End Time	Group Size	Progress Report	Comments	Areas Covered
Ashleigh	ADRIANSE	1/1/2000	10/30/2013	11/18/2013 11:04:06 AM	Speech & Language w/ CCC	Monthly Progress		10/30/2013 12:00:00 AM		Minimal Improvement	This is a test for a monthly progress note	1.Goals Addressed- To improve articulation skills and intelligibility, 3.Goals addressed- To improve fluency, Activities- Manipulative activities
NICOLE	Aguillon	1/1/2000	10/8/2013	11/4/2013 12:52:36 PM	Speech & Language w/ CCC	Monthly Progress		10/8/2013 12:00:00 AM		Maintained	This is a test of the system	2.Goals Addressed- To improve receptive/expressive language skills (oral/written), 4.Goals addressed- To increase syntax/morphology skills
Ashleigh	ADRIANSE	1/1/2000	10/1/2013	10/8/2013 10:59:00 AM	Speech & Language w/ CCC	Treatment of speech, language, voice, communication, and aud		10/1/2013 12:30:00 AM		Maintained		Articulation